

Request for Reimbursement to External Examiner

An External Reviewer, whether for a thesis or dissertation, will receive payment of USD 750 upon confirmation of the review and submission process described in this form. Kindly review the below checklist and provide the required details in order to facilitate a payment request. Additionally, an External Reviewer attending the Oral Defense of a doctoral dissertation will receive air ticket and accommodation according to QU Policy.

External Examiner's Details:

Name: _____ Phone: _____

Affiliation: _____ Email: _____

Manuscript Details:

Thesis Dissertation

Title of Manuscript: _____

Author of Manuscript: _____

Author's College/Program: _____

Email: _____ QUID: _____

Checklist:

For Dissertation Manuscripts:

The External Examiner named herein is from among the list of reviewers included in the [External Examiner Nomination Form](#).

The [Examiner's Evaluation Form](#) has been submitted to the Office of Graduate Studies on behalf of the External Reviewer prior to the scheduled oral defense.

The [Oral Defense Report Form](#) has been signed by the External Examiner and submitted to the Office of Graduate Studies.

For Thesis Manuscripts:

The External Examiner named herein is from among the list of reviewers included in the [External Examiner Nomination Form](#).

The [Examiner's Evaluation Form](#) has been submitted to the Office of Graduate Studies on behalf of the External Reviewer prior to the scheduled oral defense.

Payment Request Details:

Bank Name: _____

Account Number: _____

Swift/ ABA Code: _____

IBAN (if applicable): _____

Sort Code (UK): _____

Passport Copy

Bank/Branch Address: _____

Approval:

Associate Vice President of Graduate Studies

Date

Vice President and Chief Academic Officer

Date